



ASSESSMENT
MATERIAL

EVIDENCE GUIDE

Qualification

LEN0101.v1

Level: 1

Credit: 2

Version: 1

LEN0101C.v1 Apply a problem solving method

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ASSESSMENT AND ASSESSOR DETAILS

Competent

☐

Not Yet Competent

☐

Assessment

☐

Re-Assessment

☐

Assessor Name:

Assessor Code

Assessor Signature

Date

DD		MM		YYYY					

CANDIDATE DETAILS

Candidate Name:

First Name

Last Name

Father Name

Institute Name and
District

CNIC/BFORM #

OR

Registration Number:

Gender

Male

☐

Female

☐

Candidate Consent

I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.

Candidate Signature:

ASSESSMENT RESULTS SUMMARY FORM

You can use this coversheet as an *Assessment Results Summary Form*. Simply post a photocopy of this completed coversheet to **NAVTTTC**

NAVTTTC OFFICE ONLY

1. DATE

FORM

RECEIVED:

DD		MM		YYYY					

2. DATE ENTERED INTO

DATABASE:

DD		MM		YYYY					

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ASSESSMENT SUMMARY & RECORD

CANDIDATE NAME:					FATHER NAME:		
ACTIVITY		METHOD			DESIRED OUTCOMES	RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: APPLY A PROBLEM SOLVING METHOD	COMPETENT	NOT YET COMPETENT
Knowledge Assessment	✓	✓			- Answer all questions in the knowledge assessment on the following topics: - Define problem - Consult a method for solving an identified problem after consulting with senior - Apply the problem solving method under the supervision and guidance of senior		
Other Requirements	✓	✓	✓	✓	- All learner log books and formative assessments completed by Instructor including; - Observations - Demonstrations - Questions and recorded answers - Any work completed as course assignments - Completed short report - Completed work forms - Completed job cards		

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CANDIDATE ASSESSMENT

Candidate Name:

Father Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following knowledge assessment within 1 hour timeframe on the following topics:

- Define problem
- Consult a method for solving an identified problem after consulting from senior
- Apply the problem solving method under the supervision & guidance of senior

ACTIVITIES	CANDIDATE RESPONSE
1. Complete knowledge assessment	• Answer all questions in the knowledge assessment on the following topics: • Define problem: ✓ Nature of problem, parties involved, and the effects it may have ✓ Ownership of problem, responsibility, its sphere of influence and authority • Consult a method for solving an identified problem after consulting with senior: ✓ Problem solving methods in terms of processes to be undertaken ✓ Problem solving method in terms of its suitability • Apply the problem solving method under the supervision and guidance of senior: ✓ Application of a chosen method ✓ Outcome of the problem ✓ Implementing a conclusion to the problem
2. Other requirements	• All learner log books and formative assessments completed by Instructor including; ○ Observations ○ Demonstrations ○ Questions and recorded answers • Any work completed as course assignments on using problem-solving method/s • Completed work forms • Completed job cards

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ASSESSOR JUDGEMENT GUIDE

Candidate Name:

Father Name:

INSTRUCTIONS FOR ASSESSOR

THIS SECTION CONTAINS MINIMUM EVIDENCE REQUIREMENTS.

Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO	ASSESSOR COMMENTS
1. Completed knowledge assessment	The candidate correctly answered all questions in the knowledge assessment on the following topics:		
	Define problem:		
	- Nature of problem, parties involved, and the effects it may have		
	- Ownership of problem, responsibility, its sphere of influence and authority		
	Consult a method for solving an identified problem after consulting with senior:		
	- Problem solving methods in terms of processes to be undertaken		
	- Problem solving method in terms of its suitability		
	Apply the problem solving method under the supervision and guidance of senior:		
	- Application of a chosen method		
	- Outcome of the problem		
	- Implementing a conclusion to the problem		
2. Other requirements	- All learner log books and formative assessments completed by Instructor including; - Observations - Demonstrations - Questions and recorded answers - Any work completed as course assignments on using problem-solving method/s - Completed work forms - Completed job cards		

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LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

Instructions	This section contains information regarding; • Context of the assessment • List of required tools and equipments. • List of consumable items required during the service
1. Context of Assessment	This knowledge assessment will be conducted in a knowledge assessment environment

2. List of consumable items required		
S. No	Consumable Items	Quantity
1	Pen	1 per candidate
2	Knowledge assessment with sufficient space for required answers	1 per candidate